



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, December 17, 2025

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) - 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
 2. **Pledge of Allegiance** Chair Carlton Christensen
 3. **Safety First Minute** Jon Larsen
 4. **Public Comment** Chair Carlton Christensen
 5. **Consent** Chair Carlton Christensen
 - a. Approval of December 3, 2025, Board Meeting Minutes
 6. **Reports**
 - a. Executive Director Report Jay Fox
 - UTA Employee Memorials - Brandon Farnsworth and Matthew Keykhosravi
 - b. Financial Report - October 2025 Viola Miller
Brad Armstrong
 - c. Discretionary Grants Report Tracy Young
 7. **Resolutions**
 - a. 2026 Budget Public Engagement Report AND R2025-12-03 - Resolution Adopting the Authority's Final 2026 Budget Viola Miller
Nichol Bourdeaux
Brad Armstrong
 - b. R2025-12-04 - Resolution Granting 2026 Expenditure and Disbursement Authority for Non-Inventory Vendors Rob Lamph
 - c. R2025-12-05 - Resolution Granting 2026 Expenditure and Disbursement Authority for Vehicle Parts Inventory Purchases Todd Mills
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- d. R2025-12-06 - Resolution Extending Authorization for Zero Fare on the Ogden Express (OGX) Through April 2028 Monica Howe
Tracy Young
- e. R2025-12-07 - Resolution Authorizing Zero Fare on the Midvalley Express (MVX) From April Change Day 2026 through April Change Day 2029 Monica Howe

8. Contracts, Disbursements and Grants

- a. Revenue Contract: Transit Transportation Investment Program Funds (TTIF) Cooperative Funding Agreement for Davis-Salt Lake City Community Connector Project (Utah Department of Transportation) Tracy Young
Patti Garver
- b. Revenue Change Order: Fourth Amendment to the Microtransit Cooperative Agreement (Salt Lake City Corporation) Hal Johnson
Shaina Quinn
- c. Contract: External Financial Audit Services (Crowe, LLP) Rob Lamph
- d. Contract: Oracle Support (Mythics, LLC) Kyle Brimley
- e. Contract: Repetitive Inventory Parts (The Aftermarket Parts) Todd Mills
- f. Contract: Repetitive Inventory Parts (Factory Motor Parts) Todd Mills
- g. Contract: Repetitive Inventory Parts (Gillig, LLC) Todd Mills
- h. Contract: Repetitive Inventory Parts (Mohawk Mfg. Supply Co.) Todd Mills
- i. Contract: Repetitive Inventory Parts (Muncie Transit Supply) Todd Mills
- j. Contract: Repetitive Inventory Parts (Neopart Transit) Todd Mills
- k. Contract: Repetitive Inventory Parts (Vehicle Maintenance Program) Todd Mills
- l. Contract: UTA Retirement Plan Pension Actuarial Services (Milliman) Ann Green-Barton
JD Tazoi

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| m. | Contract: Ratification of Purchase Order for
Emergency Replacement of Meadowbrook Building
3 Flood Damaged Equipment (CVE Technologies
Group, Inc.) | Kyle Brimley |
| n. | Change Order: Ratification of On-Call Infrastructure
Maintenance Contract Task Order #25-039 - 1300
South Emergency Water Line Repair (Stacy and
Witbeck, Inc.) | Jared Scarbrough |
| o. | Change Order: On-Call Systems Maintenance and
Professional Services Contract Task Order #26-003 -
Key Personnel for 2026 (Rocky Mountain Systems
Services) | Jared Scarbrough |
| p. | Change Order: On-Call Systems Maintenance
Contract Task Order #26-002 - General Engineering
& Network Maintenance 2026 (Rocky Mountain
Systems Services) | Jared Scarbrough |
| q. | Change Order: Operations Work Assignment and
Tracking System Modification 6 - Workforce
Management License Expansion (Trapeze Software
Group) | Alisha Garrett |
| r. | Change Order: Onsite Wellness Clinic Services
Amendment No. 5 - Contract Extension and Increase
to Not-to-Exceed (CareATC, Inc.) | Ann Green-Barton
JD Tazoi |
| s. | Pre-Procurements
- Mt. Ogden Administration Building Construction
- Consultant Services For Long Range Transit Plan | Todd Mills |

9. Service and Fare Approvals

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| a. | Fare Agreement: 2025/26 Ski Bus Pass Agreement
(Solitude Mountain Ski Area, LLC) | Monica Howe |
| b. | Fare Agreement: 2025/26 Ski Bus Pass Agreement
(Brighton Resort) | Monica Howe |
| c. | Fare Agreement: 2025/26 Ski Bus Pass Agreement
(Snowbasin Resort LLC) | Monica Howe |
| d. | Fare Agreement: 2025/26 Ski Bus Pass Agreement
(Davis County) | Monica Howe |
| e. | Fare Agreement: Special Events Agreement for Kilby
Block Party (Sartain and Saunders, LLC) | Monica Howe |

- f. Promotional Fare Request: 2026 UTA On Demand Service Multi-Rider Fare
- Brian Reeves
Monica Howe
Hal Johnson
Shaina Quinn

10. Discussion Items

- a. Facility Strategic Assessment and Implementation Plan
- Paul Drake

11. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, January 14, 2026 at 9:00 a.m.

12. Closed Session

Chair Carlton Christensen

- a. Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):
- Character, Professional Competence, or Physical or Mental Health of an Individual
 - Pending or Reasonably Imminent Litigation

13. Open Session

Chair Carlton Christensen

14. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
 - o Comments are limited to 3 minutes per commenter.
 - o One person's time may not be combined with another person's time.
 - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
 - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
 - o To join by Zoom:
 - Use this link: https://bit.ly/UTA_BOT_12-17-25 and follow the instructions to register for the meeting.
 - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment

is for the upcoming Board of Trustees meeting.

- o Comments submitted before 2:00 p.m. on Tuesday, December 16th will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.